

Minutes of PCC Meeting Wed Sept 18th 2024 at 19.30

Present; Rev Simon Cutmore, Verity Tranter, Andrew Belfield, Nerine Chalmers, Helen Briggs, Shirley Glover, Samantha Bowden, Martin Penny, Janet Bird, Linda Dye, Colin Bird and Mary Penny. Lyn Paddon, (safeguarding officer) was present at the start of the meeting.

Prayer was led by Rev. Simon Cutmore.

AOB, One was declared by Helen.

1 Apologies. There were no apologies.

8 Safeguarding. Lyn was present to give her report, so item 8 was taken here. A sample permission for photos and filming was seen by PCC. Martin replied that we already seek permissions for all cases, although we cannot control photos taken of the choir by visitors. We also have good control of our social media in that Martin monitors and filters responses. The Action Plan (Level 3) is now complete with Lyn's own training and that of all PCC. It will be circulated to PCC for approval at the next meeting. We support encouraging those involved in other roles to complete basic safeguarding training, and Lyn reported some progress here. PCC agreed to observe Safeguarding Sunday, Nov 17th. Lyn's full report was supplied after the meeting and is available on file.

Actions for Martin as Parish Administrator. Hirers agreements re our safeguarding practices. Supply data to Lyn re adults of the choir.

PCC thanked Lyn for the work she is doing on our behalf, and she left the meeting

2 Minutes. Part 1 (previously circulated) and Part 2 that was read to the meeting were both approved. (Proposed by Andrew and seconded by Sam).

3 Matters arising. Janet has spoken with an architect who will help us to find someone to move us forward re our roof situation. Martin reported that the offer from "I love Hertford" Facebook was expensive (£600 cf £10 paid by us) and would not be as focussed on the All Saints areas of interest eg Church activities, concerts, Greenwatch programme, Service Themes, Falcon activity etc. PCC decided to stay with our in house Facebook etc. Comment; Our Facebook presence is a great shop window for us.

4 Finance Colin reported that our negative situation over the summer was related to our insurance etc and the General Fund has now recovered. Q. When might the rest of the Metcalf legacy arrive. A. When the remaining shares are sold, we hope to receive £100,000 tax free. Hiring of the Hall was slow in June and this was due to there being fewer one-off bookings for parties. PCC asked if the Hall Managers might have a better understanding of the situation in Hertford re pricing, and would they come to speak with us. **Action for Wardens.** To invite Mario and Luella.

5 Sustainability. Part 2. Published separately to be read at the next meeting. PCC expressed their thanks to Colin.

At this point, Simon, referring to our business cycle (sept is Worship/Mission/Outreach) shared with PCC his hopes for the parish as he settles in. The notes are gathered into the three topics and are on file. He explained that there is no Vicarage telephone line, because, being out and about in the church and parish, his mobile is his point of contact. (07885 660653).

6 Fabric; CCTV repairs are in hand. **ORGAN.** An intermittent fault in the wind system has now caused the organ to be unusable until repairs are done. Martin has on the advice of our tuner, contacted a major organ building company, as the part is old and non-standard. He has changed the music list for the near future and informed Chris Benham of Soundbites as they need the organ in Oct. He suggested the work may be in 4 figures, but the organ fund has the money if that happens. **PHOTOCOPIER** The arrival of the new machine provoked a discussion about the lack of space in the vestry where it is installed; in particular about the length of time we are storing old documents etc. **HEATING.** An engineer has visited and can get parts and we wait for a date. **NOTICEBOARDS** **Action for Wardens and Simon** to audit our internal notice boards.

7 Health and Safety; There was nothing to report. **Action for Simon** to speak with Richard seeking advice as the lighting conductor was used as a handrail by the person who clambered up and stole the CCTV camera.

8 Safeguarding was taken earlier.

9 Events Environment Day. (Sept 21) Nerine reported that a projector had been bought and Colin suggested that the church should refund the purchase so that the funds used could be re-directed. All Saints will store it. Simon asked PCC to support this event as he would also. Coffee Morning Oct 5th and Greenwatch Nov 9th to be offering coffee and cake only. Christmas Fair Nov 30. A planning group of Sam, Janet, Simon and hopefully Dorothy (**Action for Simon** to invite Dorothy) Guitar Concert Nov 2nd. Martin to confirm this. Likely impromptu concerts by students from Simon Balle. **Action for Mary** 2025 diary to be on next agenda. Q Have we all the school dates for carol events? **Action for Martin** to send dates to Simon who will remind schools as he visits them. Janet Oldham wishes to plant daffodils by the church east wall **Action for Standing Comm** to enquire further.

AOB After a close encounter with a speeding cyclist in our churchyard, Helen asked if a notice could be put up. **Action for Simon** to speak with Wendell Newbold (publicity) re wording and production.

Meeting ended with the Grace at 21.20